



# FLORIDA FIRE MARSHALS AND INSPECTORS ASSOCIATION

Post Office Box 325 • Hobe Sound, FL 33475  
Phone: 772-349-1507 Fax: 772-546-6675

[www.ffmia.org](http://www.ffmia.org)

May 1, 2017

In accordance with Article VII, Section 12 of the FFMIA by-laws, please see the attached timeline which begins with this notification due "no later than 180 calendar days prior to the Annual Membership Meeting." The meeting will be held on Wednesday November 8, 2017 at the Annual Fire Prevention Conference in Palm Harbor. The 180 day process begins on Friday May 12, 2017. The complete process may be viewed by visiting the FFMIA website and clicking on the link "About" then By-laws and scroll to Article VII. The elections process is detailed in Sections 11-21. All Board of Director positions are on the ballot for elections this year.

**Key dates are as follows; compliance dates state (no later than) on or before:**

Nominating Committee Appointments by President- 180 days (May 12)

Notice of Elections Process and key dates to membership- 180 days (May 12)

Letter of Interest due to Executive Director\*- 150 days (June 11) Note: Sunday

Nominating Committee Recommendation(s) due to President- 120 days (July 11)

Publication of Candidate Information- 90 days (August 10)

Nomination of Board Members from Membership- 60 days (September 9) Note: Saturday

If an Election is Required Ballots to be Mailed- 45 days (September 24) Note: Sunday

Ballots to be returned to Nominating Committee- 30 days (October 9)

Election Committee to Report Results to President and Board of Directors- 1 day (November 7)

Election Results to be reported to Membership at Membership Meeting- November 8  
Results to be posted on Association Web site- Immediately after announcement.

\*As Secretary/Treasurer position is on the ballot, nominations are to be forwarded to the Executive Director

